



PARKS & RECREATION COMMISSION REGULAR MEETING

City of Dripping Springs

Council Chambers, 511 Mercer St, Dripping Springs, TX

Monday, December 06, 2021 at 6:00 PM

Agenda

CALL TO ORDER AND ROLL CALL

Commission Members

Eric Russell, Chair

Eric Henline, Vice Chair

Kristy Caldwell

Matthew Fougerat

Paul Fushille

Wade King

Tara Satine

Matthew Zarbaugh

Staff, Consultants & Appointed/Elected Officials

Parks & Community Services Director Kelly Schmidt

City Secretary Andrea Cunningham

PRESENTATION OF CITIZENS

A member of the public who desires to address the Commission regarding any item on an agenda for an open meeting may do so at presentation of citizens before an item or at a public hearing for an item during the Commission's consideration of that item. Citizens wishing to discuss matters not contained within the current agenda may do so, but only during the time allotted for presentation of citizens. Speakers are allowed two (2) minutes to speak during presentation of citizens or during each public hearing. Speakers may not cede or pool time. Members of the public requiring the assistance of a translator will be given twice the amount of time as a member of the public who does not require the assistance of a translator to address the Commission. It is the request of the Commission that members of the public wishing to speak on item(s) on the agenda with a noticed Public Hearing hold their comments until the item(s) are presented for consideration. Speakers are encouraged to sign in. Anyone may request a copy of the City's policy on presentation of citizens from the city secretary. By law no action may be taken during Presentations of Citizens.

MINUTES

- 1. Discuss and consider approval of the November 1, 2021, Parks & Recreation Commission regular meeting minutes.**

BUSINESS

- 2. Discuss and consider the Appointment of Commissioners to the Veterans Memorial Park Committee and the Dripping Springs Ranch Park Committee.**

- 3. Discuss and consider recommendation regarding the Proposed Dripping Springs Park System's Wayfinding Signage Plan.**
- 4. Discuss and consider Appointment(s) to City Development Agreement Working Group(s).**
- 5. Discuss and consider recommendation regarding a Letter of Support related to the City's Hays County Master Naturalist Firefly Project Grant Funding application and for costs associated with upgrading Charro Ranch Park's native plant demonstration garden.**

REPORTS

The following reports relate to the planning and administration of the City's Parks & Recreation Program. The commission may provide staff direction; however, no action may be taken.

- 6. Parks & Community Services November 2021 Director's Report**
Kelly Schmidt, PCS Director

PARKS STANDING COMMITTEE REPORTS

The following reports relate to the administration of the City's Parks. The Commission may provide staff direction; however no action may be taken.

- 7. Charro Ranch Park Committee**
Commissioners Paul Fushille and Matt Fougerat
- 8. Dripping Springs Ranch Park Committee**
Commissioners Wade King and Matthew Zarbaugh
- 9. Founders Memorial Park Committee**
Commissioner Eric Henline
- 10. Sports & Recreation Park Committee**
Commissioners Eric Russell and Tara Satine
- 11. Veterans Memorial Park Committee**
- 12. Rathgeber Park Committee**
Commissioners Kristy Caldwell, Paul Fushille and Matthew Fougerat

EXECUTIVE SESSION

The Parks and Recreation Commission for the City of Dripping Springs has the right to adjourn into executive session at any time during the course of this meeting to discuss any matter as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development). The Parks and Recreation Commission for the City of Dripping Springs may act on any item listed in Executive Session in Open Session or move any item from Executive Session to Open Session for action.

UPCOMING MEETINGS

Parks & Recreation Commission Meetings

January 3, 2022, at 6:00 p.m.

February 7, 2022, at 6:00 p.m.

March 7, 2022, at 6:00 p.m.

City Council Meetings

December 7, 2021, at 6:00 p.m.

December 14, 2021, at 6:00 p.m. (Exceptions & Waivers)

December 21, 2021, at 6:00 p.m.

December 28, 2021, at 6:00 p.m. (Exceptions & Waivers)

ADJOURN

TEXAS OPEN MEETINGS ACT PUBLIC NOTIFICATION & POSTING OF MEETING

All agenda items listed above are eligible for discussion and action unless otherwise specifically noted. This notice of meeting is posted in accordance with Chapter 551, Government Code, Vernon's Texas Codes. Annotated. In addition, the Commission may consider a vote to excuse the absence of any Commissioner for absence from this meeting.

*I certify that this notice of meeting was posted at the City of Dripping Springs City Hall and website, www.cityofdrippingsprings.com, on **December 3, 2021, at 1:30 p.m.***

City Secretary

This facility is wheelchair accessible. Accessible parking spaces are available. Requests for auxiliary aids and services must be made 48 hours prior to this meeting by calling (512) 858-4725.



PARKS & RECREATION COMMISSION REGULAR MEETING

City of Dripping Springs

Council Chambers, 511 Mercer St, Dripping Springs, TX

Monday, November 01, 2021 at 6:00 PM

MINUTES

CALL TO ORDER AND ROLL CALL

With a quorum of the Commission present, Chair Russell called the meeting to order at 6:04 p.m.

Commission Members present were:

Eric Russell, Chair
Kristy Caldwell
Matthew Fougerat
Paul Fushille
Tara Satine

Commission members absent were:

Eric Henline, Vice Chair
Wade King
Matthew Zarbaugh

Staff, Consultants & Appointed/Elected Officials present were:

Parks & Community Services Director Kelly Schmidt
City Attorney Laura Mueller
City Secretary Andrea Cunningham
Planning Director Howard Koontz
City Treasurer Shawn Cox
Programs & Aquatics Manager Mack Rusick
Mayor Bill Foulds, Jr.
Council Member Sherrie Parks

PRESENTATION OF CITIZENS

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request a copy of the City's policy on presentation of citizens from the city secretary. By law no action may be taken during Presentations of Citizens.

No one spoke during Presentation of Citizens.

PRESENTATIONS

1. **Presentation of the Dripping Springs Ranch Park Chimney Swift Tower Eagle Project and Certificate of Appreciation.** *Presenter: Alexander Seshan*

Alexander Seshan gave a presentation which is on file.

Mayor Foulds, Jr. presented the Certificate of Appreciation.

MINUTES

2. **Discuss and consider approval of the October 4, 2021, Parks & Recreation Commission regular meeting minutes.**

A motion was made by Commissioner Fougerat to approve the October 4, 2021, Parks & Recreation Commission regular meeting minutes. Commissioner Caldwell seconded the motion which carried unanimously 5 to 0.

BUSINESS

3. **Discuss and consider Appointment(s) to City Development Agreement Working Group(s).**

a. Presentation – Laura Mueller presented the staff report and reviewed the groups objectives.

b. Appointment(s) – Via unanimous consent, the Commission postponed action on this item to the December regular meeting.

3. **Discuss and consider approval of a Request by the Dripping Springs Bird Club to fund, purchase, and install updated Bird Feeders at the Charro Ranch Park Bird Blind amenity.**

Kelly Schmidt presented the staff report which is on file. Staff recommends approval of the request.

Representatives of Wild Birds Unlimited spoke in favor of the request.

A motion was made by Commissioner Satine to approve the request by the Dripping Springs Bird Club to fund, purchase, and install updated Bird Feeders at the Charro Ranch Park Bird Blind amenity with the condition that the requester clarify their 501(c)3 status and inform the city on what they will do with any leftover funding. Commissioner Fushille seconded the motion which carried unanimously 5 to 0.

4. Discuss and consider a recommendation to the City Council regarding proposed amendments to the FY2022 General – Parks and Parkland Development Funds.

Kelly Schmidt presented the staff report which is on file. Staff recommends approval of the amendment.

A motion was made by Commissioner Caldwell to recommend City Council approval of proposed amendments to the FY2022 General – Parks and Parkland Development Funds. Commissioner Fougerat seconded the motion which carried unanimously 5 to 0.

5. Discuss and consider the Appointment of Commissioners to the Veterans Park Committee and the Dripping Springs Ranch Park Committee.

Via unanimous consent, this item was postponed to the December meeting.

REPORTS

The following reports relate to the planning and administration of the City's Parks & Recreation Program. The commission may provide staff direction; however, no action may be taken.

Reports are on file and available for review upon request.

6. Parks & Community Services September and October 2021 Director's Report

Kelly Schmidt, PCS Director

7. Update on major planning projects.

- a. New Growth**
- b. Village Grove**
- c. Planning Department Project Report**

PARKS STANDING COMMITTEE REPORTS

The following reports relate to the administration of the City's Parks. The Commission may provide staff direction; however no action may be taken.

8. Charro Ranch Park Committee

Commissioners Paul Fushille and Matt Fougerat

Working on setting up volunteer meeting.

9. Dripping Springs Ranch Park Committee

Commissioners Wade King and Matthew Zarbaugh

No report at this time.

10. Founders Memorial Park Committee

Commissioner Eric Henline

No report at this time.

11. Sports & Recreation Park Committee*Commissioners Eric Russell and Tara Satine*

No report at this time.

12. Veterans Memorial Park Committee

No report at this time.

13. Rathgeber Park Committee*Commissioners Kristy Caldwell, Paul Fushille and Matthew Fougerat*

No report at this time.

EXECUTIVE SESSION

The Parks and Recreation Commission for the City of Dripping Springs has the right to adjourn into executive session at any time during the course of this meeting to discuss any matter as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development). The Parks and Recreation Commission for the City of Dripping Springs may act on any item listed in Executive Session in Open Session or move any item from Executive Session to Open Session for action.

The Commission did not meet in Executive Session.

UPCOMING MEETINGS**Parks & Recreation Commission Meetings**

December 6, 2021, at 6:00 p.m.

January 3, 2022, at 6:00 p.m.

City Council Meetings

November 2, 2021, at 6:00 p.m.

November 16, 2021, at 6:00 p.m.

ADJOURN

A motion was made by Commissioner Caldwell to adjourn the meeting. Commissioner Satine seconded the motion which carried unanimously 5 to 0.

This regular meeting adjourned at 7:23 p.m.



STAFF REPORT
City of Dripping Springs
PO Box 384
511 Mercer Street
Dripping Springs, TX 78602

Submitted By: Kelly Schmidt, Parks & Community Services Director

Parks & Recreation Commission Meeting Date: December 6, 2021

Agenda Item Wording: Discuss and consider recommendation regarding the Proposed Dripping Springs Park System's Wayfinding Signage Plan.

Agenda Item Requestor: Jonathan Wagner, Associate Principal Studio 16:19

Summary/Background: In FY2021 a Park System Wide Wayfinding Signage Plan was approved for funding by the City Council. Due to length of time it has taken to complete, the project was carried over for completion to the FY2022 budget.

A Wayfinding Signage Committee was assembled to assist Parks and Community Services Director and Studio 16:19 in the signage selection and Studio 16:19 compiled sign location recommendations based on feedback from staff and first-hand assessments.

The Parks System Wayfinding Signage Plan Committee consisted of the following city staff and Dripping Springs partners:

Michelle Fischer, City Administrator
 Kelly Schmidt, Parks & Community Services Director
 Lisa Sullivan, Communications Director
 Emily Nelson, Ranch Park Manager
 Mack Rusick, Programs & Aquatics Manager
 Paul Fushille, Parks & Recreation Commissioner
 Jenny Pack, Dr. Pound Farmstead Executive Director
 Laura Marsan, Dripping Springs HS Mountain Bike Club
 Sue Harding, Hays County Master Naturalist
 Michelle Ciacco, DSUSA President

This collective of individuals met with and provided design feedback to Studio 16:19 during the development process.

The plan that is being presented will serve as a cohesive aesthetic guide to adhere to for all wayfinding and policy signage in current and future Dripping

Springs parks. Each park’s signage updates will be implemented as budget approval process and available resources allow.

Staff Recommendation: Recommend approval as presented.

Attachments: Proposed Wayfinding Park Signage Standards and Plan

Next Steps/Schedule: Place on City Council December 21, 2021 for approval.
Once approved by Council, publish first signage implementation RFP which will have been authored by Studio 16:19 as part of their original project scope.

CITY OF DRIPPING SPRINGS

Park Signage Design Development Package

December 2021

CONTENTS

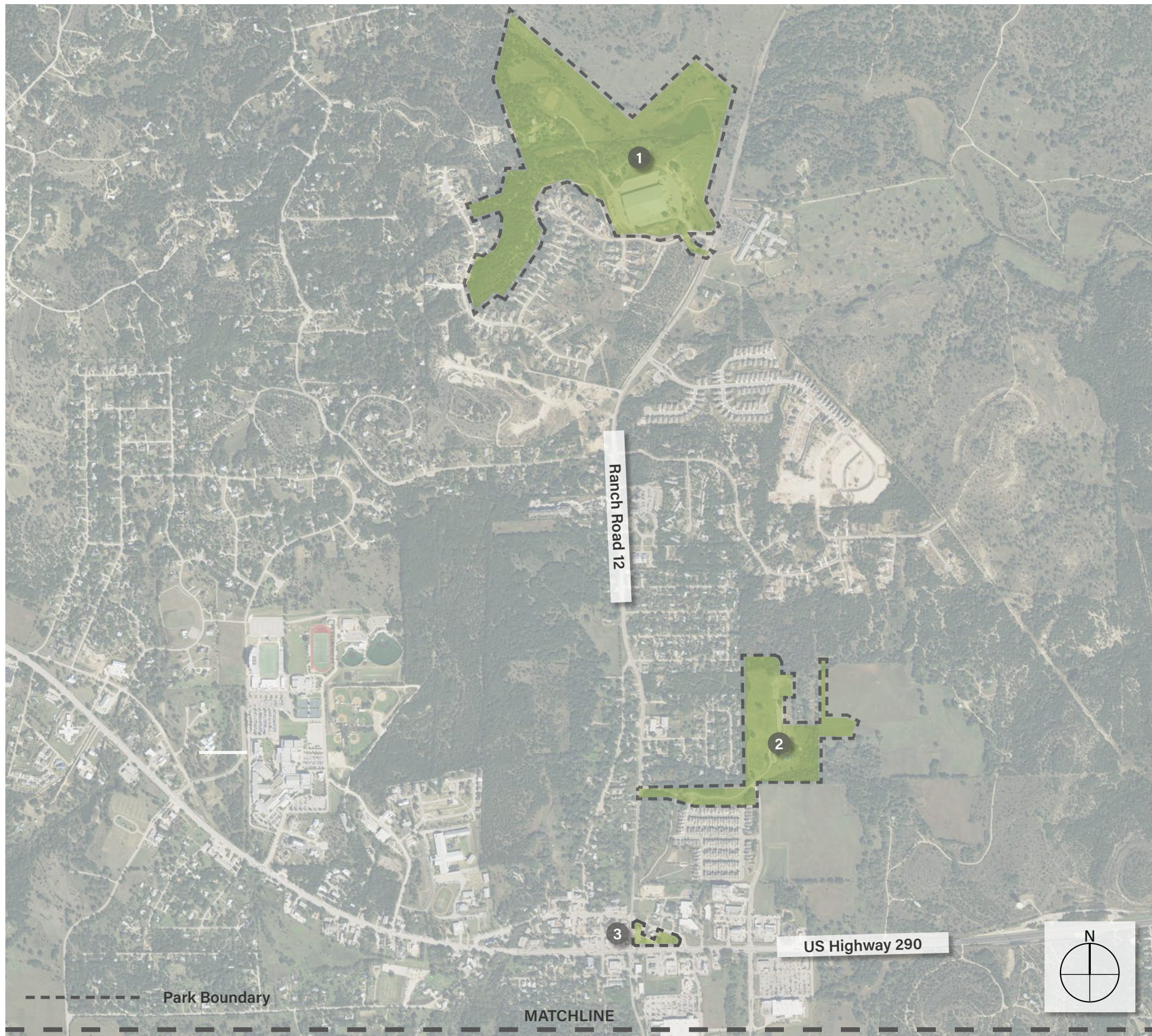
- Key Map
- Existing Sign Type Inventory
- Existing Signage Inventory by Park
- Proposed Signage Designs
- Proposed Signage Locations by Park
- Appendix: Existing Sign Inventory Photo Array



CLIENT
City of Dripping Springs
 511 Mercer Street
 Dripping Springs, Texas 78620



DESIGN TEAM
Studio16:19
 305 W. Liberty Ave, Suite 100
 Round Rock, TX 78664



Dripping Springs Key Map (North)



D.S.
Ranch Park

Item 3.



Founders
Memorial Park



Veterans
Memorial Park

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Dripping Springs Key Map (South)

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ENTRANCE MONUMENT SIGN (5)



INFO KIOSKS (3)



PARK RULES/INFO/MISC. SIGNS (12)



TRAIL MARKERS (18)

Item 3.



Existing Sign Type Inventory - All Parks (Quantity)

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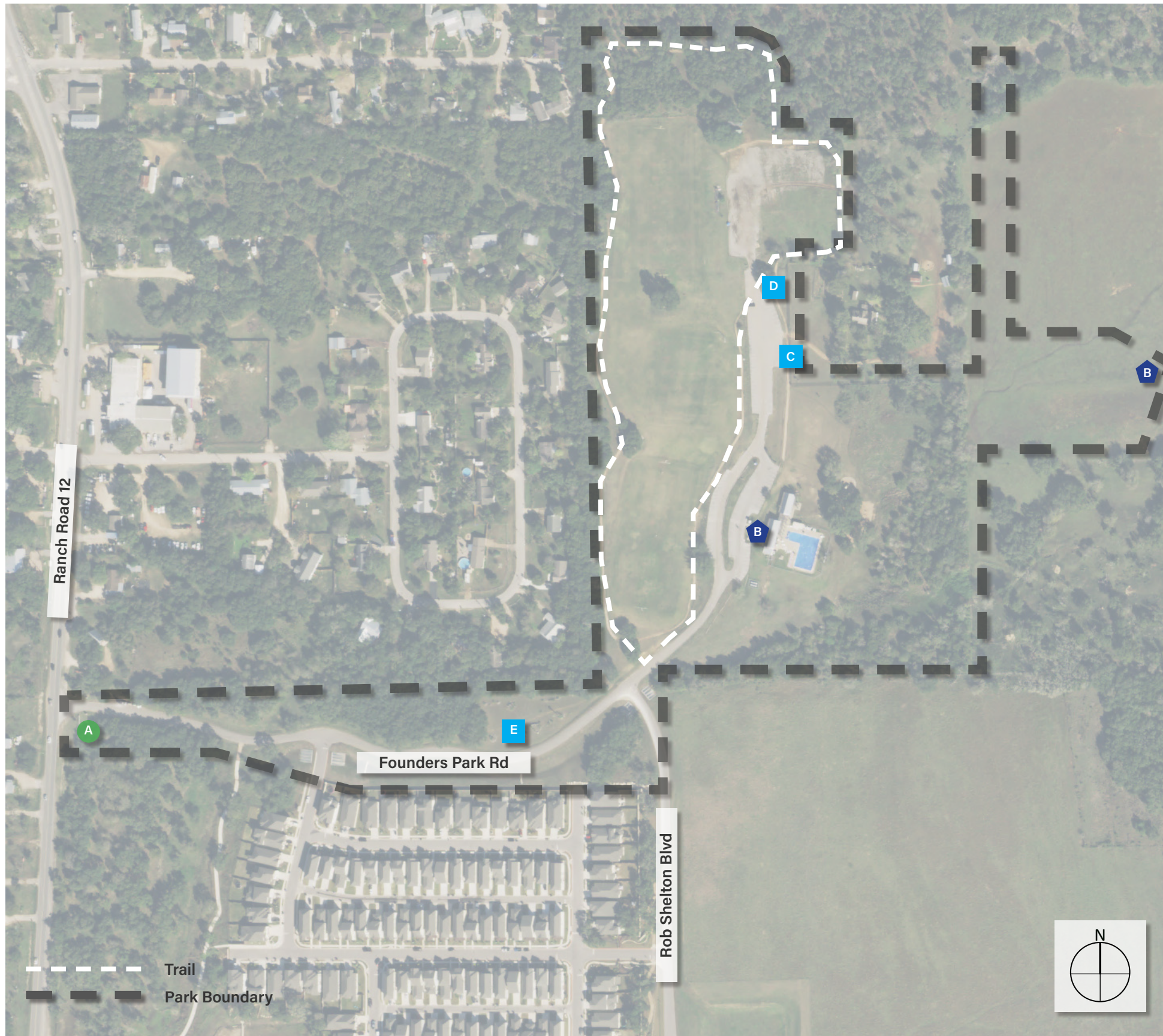
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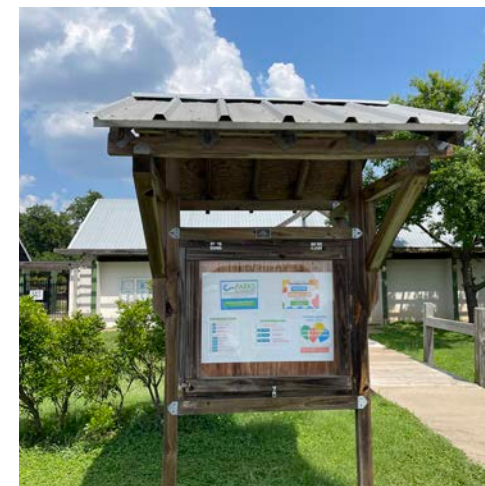
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Dripping Springs Ranch Park - Existing Signage Inventory (Quantity)

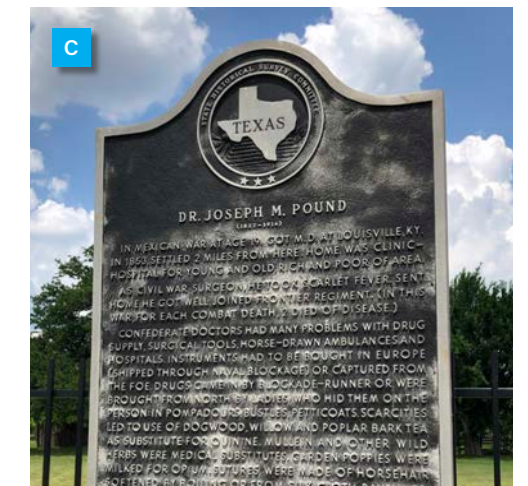
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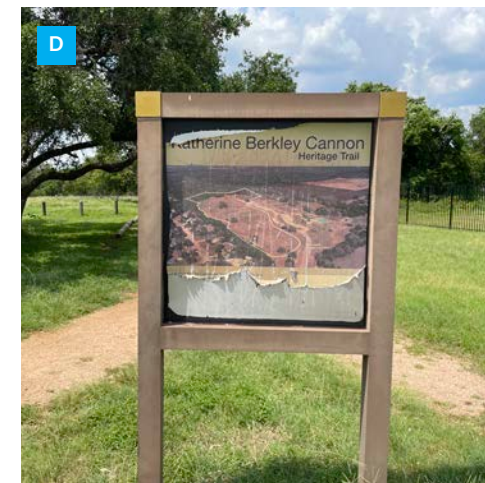
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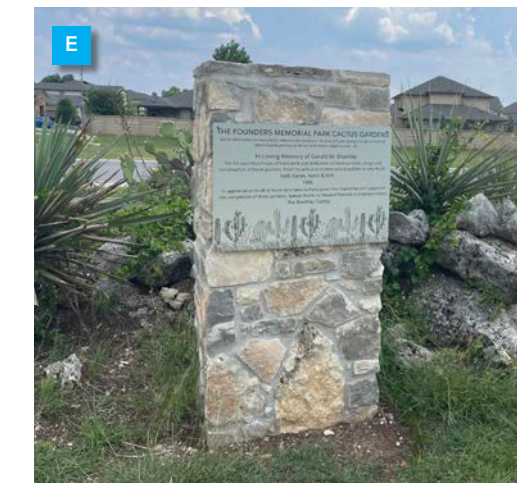
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PARK RULES/INFO SIGN (3)



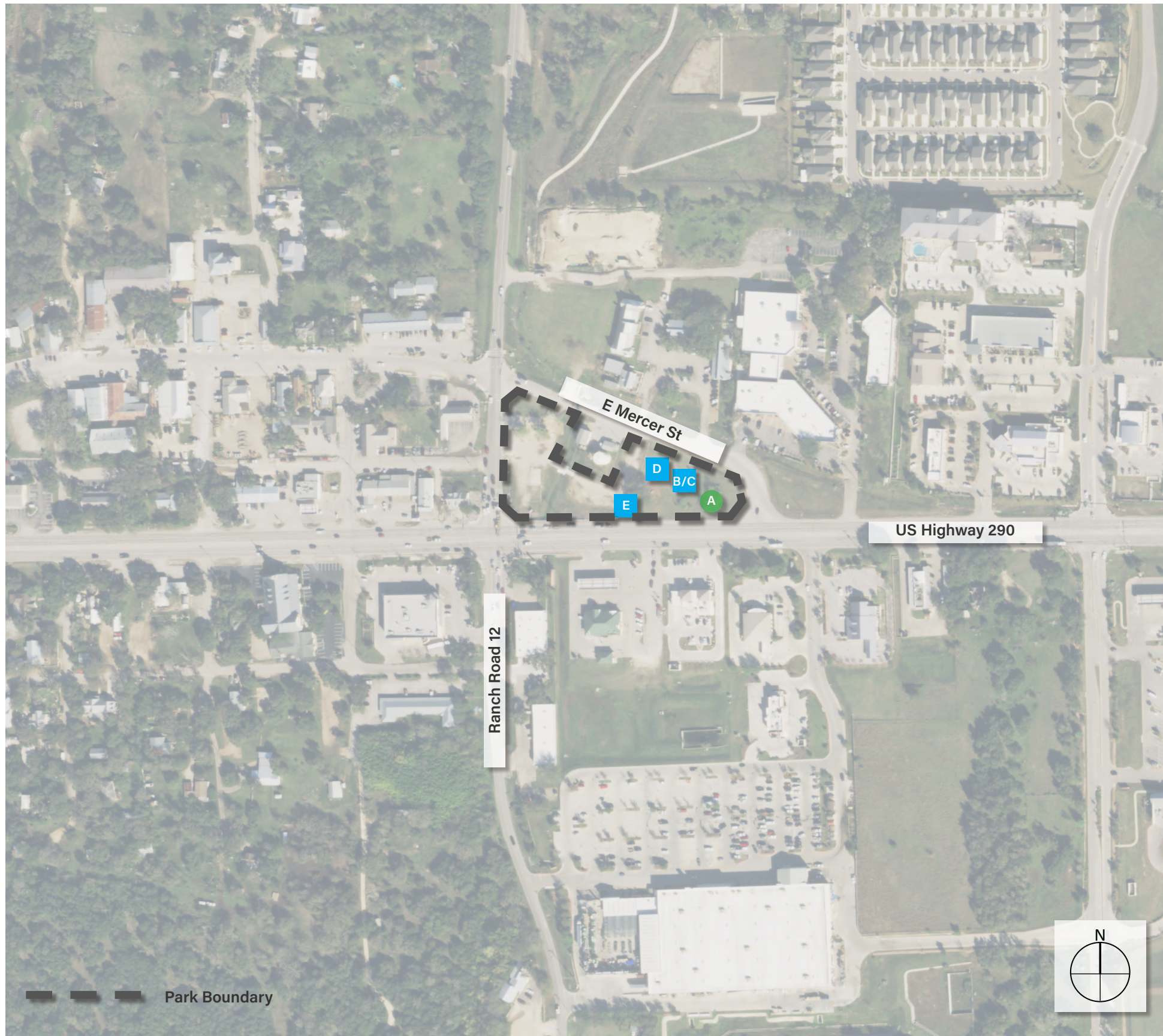
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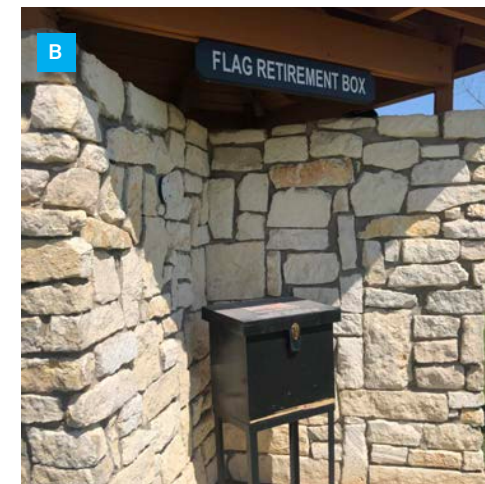
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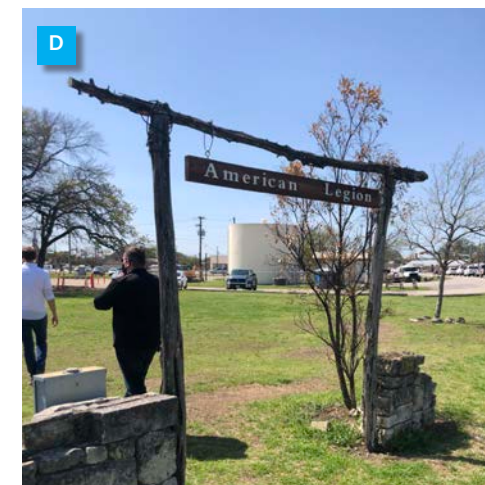
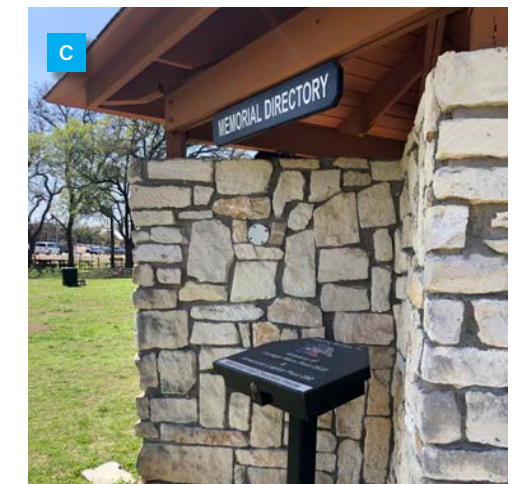
Founders Memorial Park - Existing Signage Inventory (Quantity)



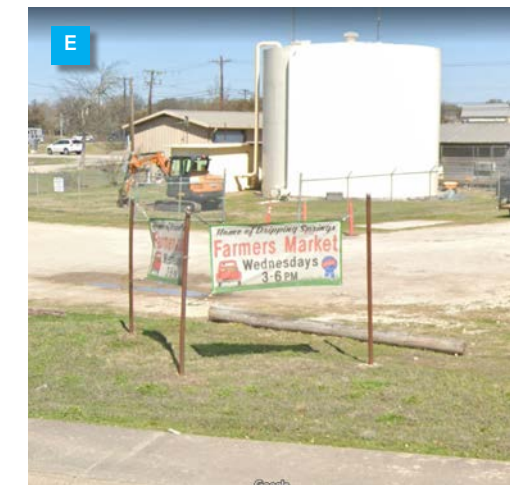
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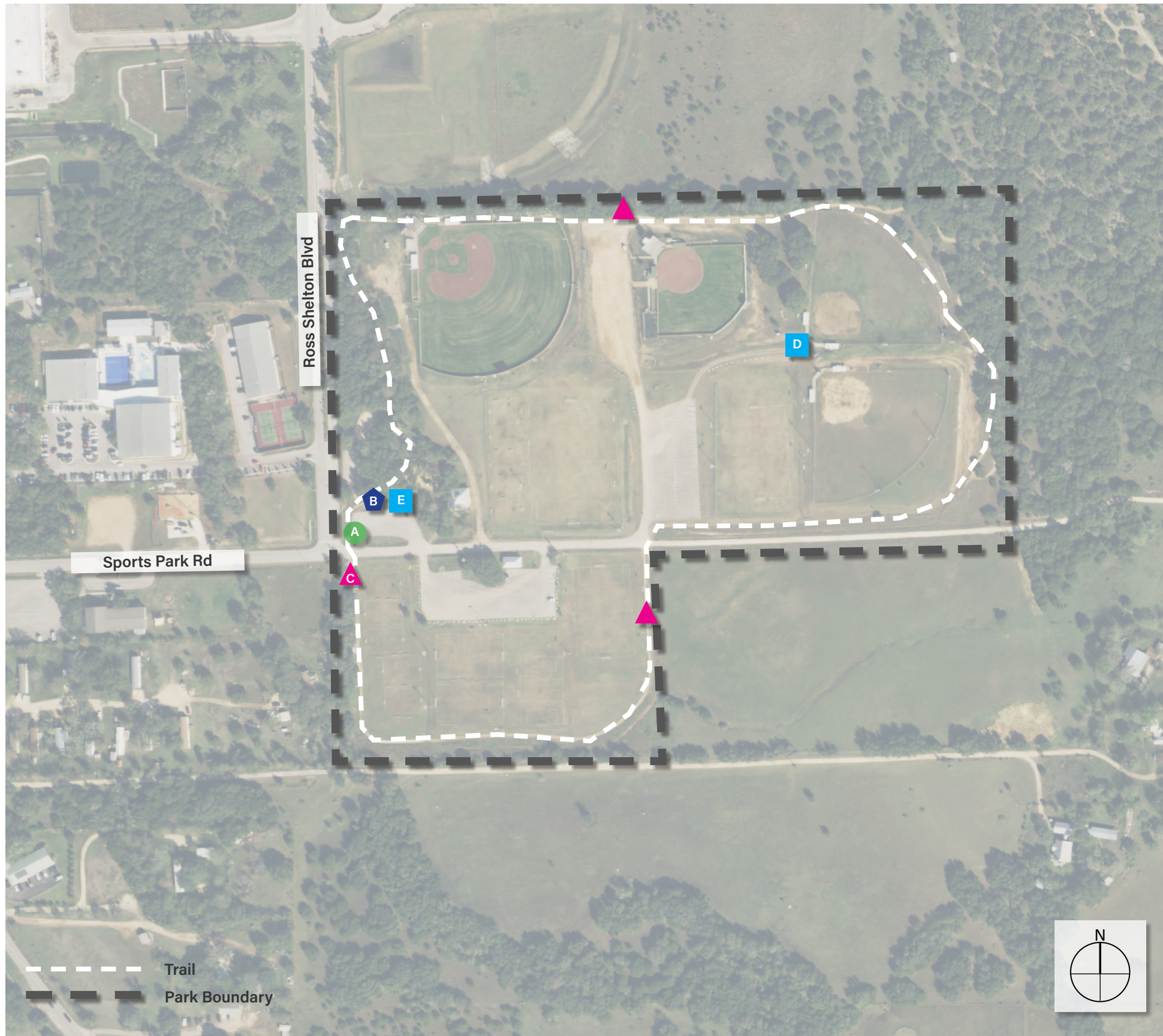


3-SIDED BANNER SIGN (1)



Veterans Memorial Park - Existing Signage Inventory (Quantity)

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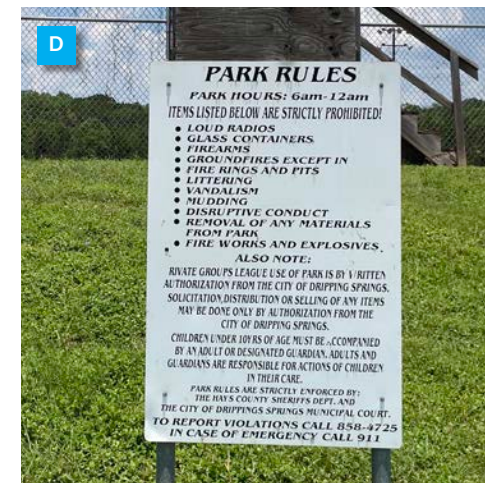
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INFO KIOSK (1)



TRAIL MARKERS (3)

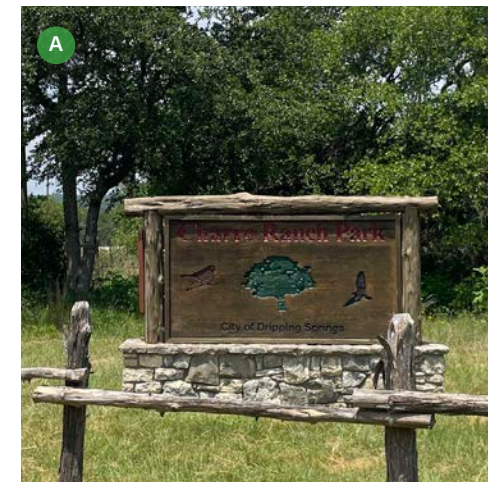
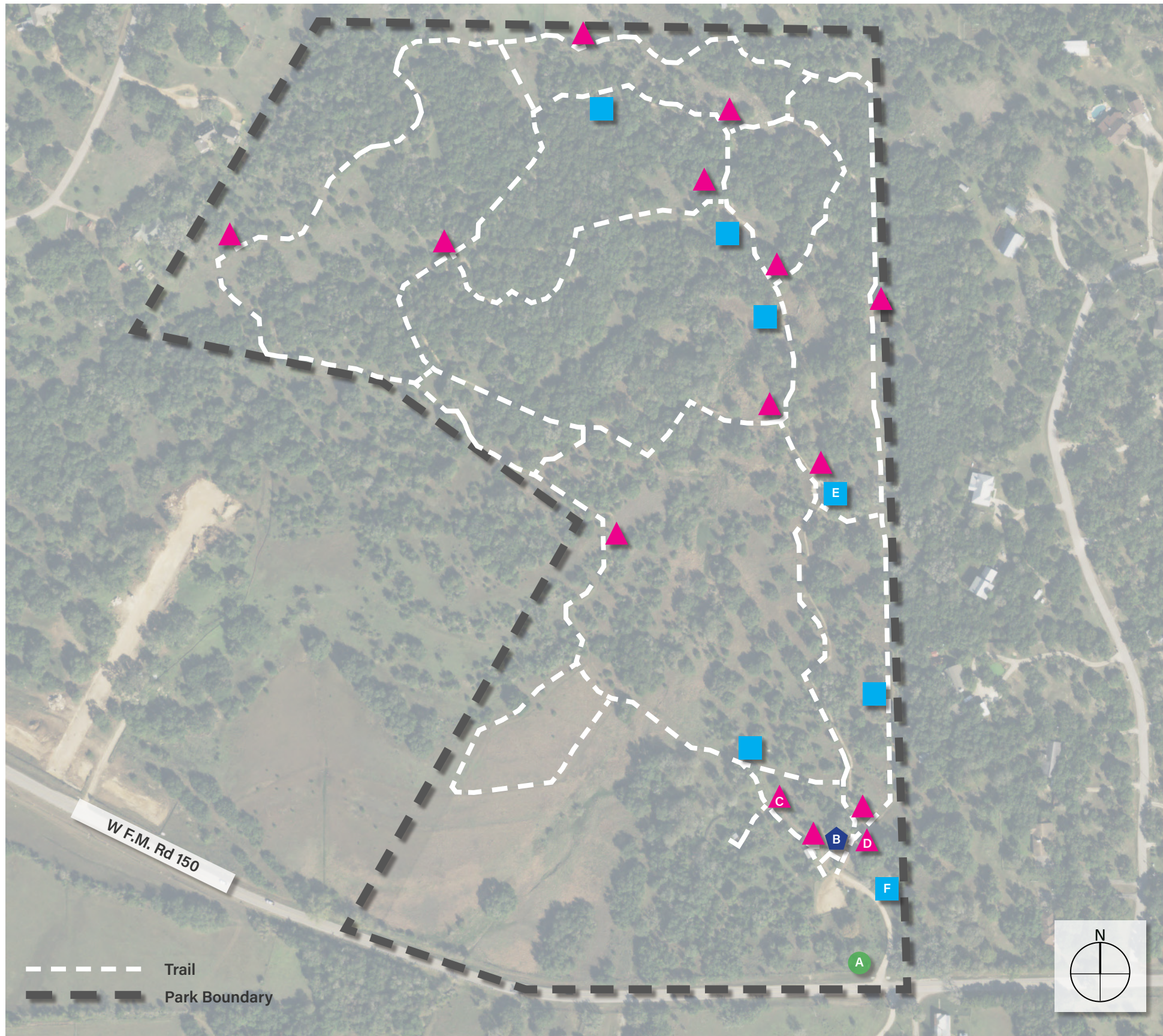


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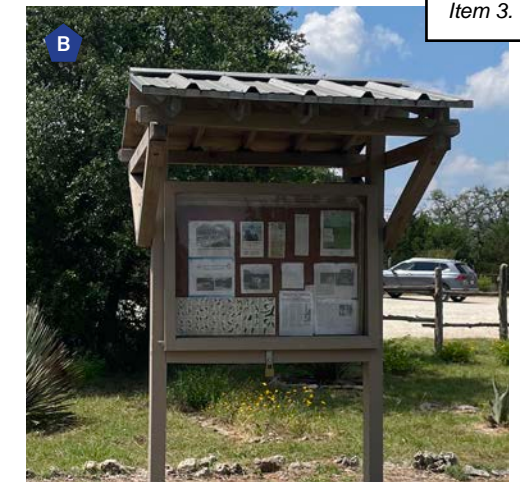


Sports & Recreation Park - Existing Signage Inventory (Quantity)

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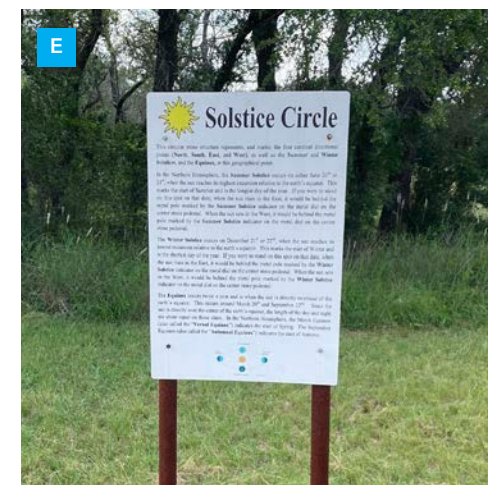
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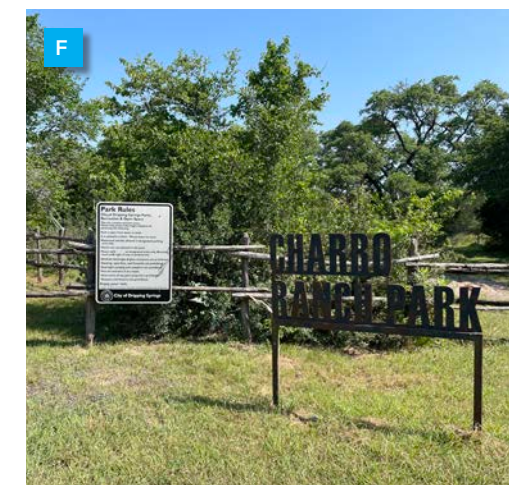
INFO KIOSK (1)



TRAIL MARKERS (14)



PARK RULES/INFO SIGN (7)



Charro Ranch Park - Existing Signage Inventory (Quantity)

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● ENTRANCE MONUMENT SIGN



◆ INFO KIOSKS



■ PARK RULES/INFO/MISC. SIGNS



▲ TRAIL MARKERS

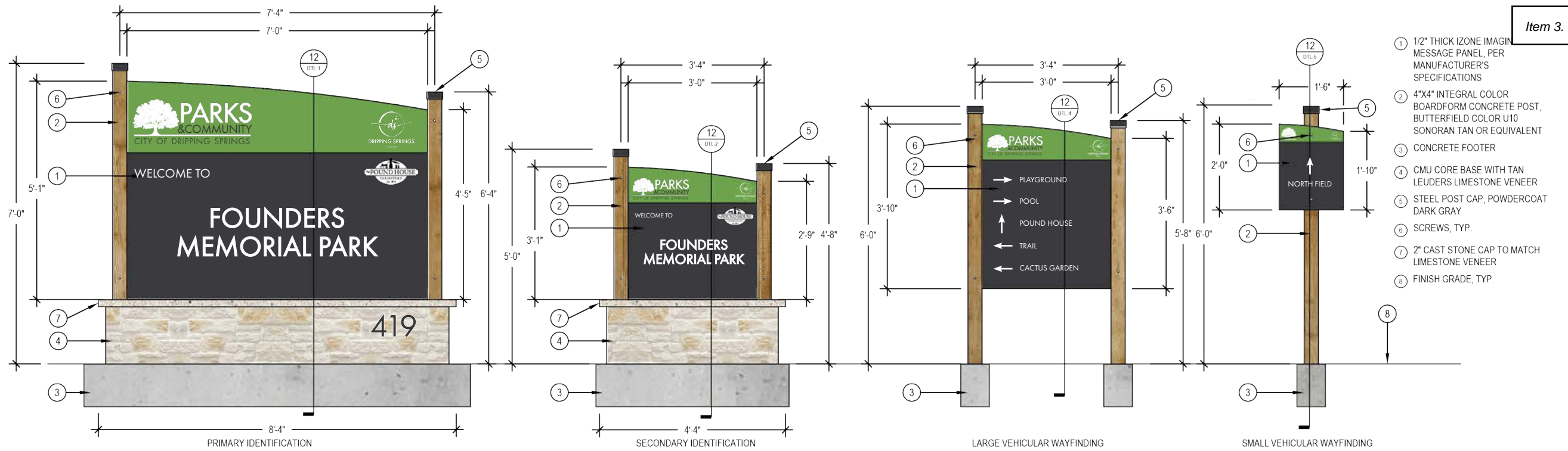
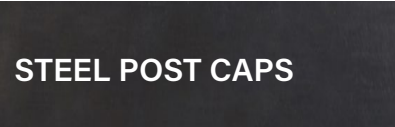
Item 3.



Inspirational Design Images

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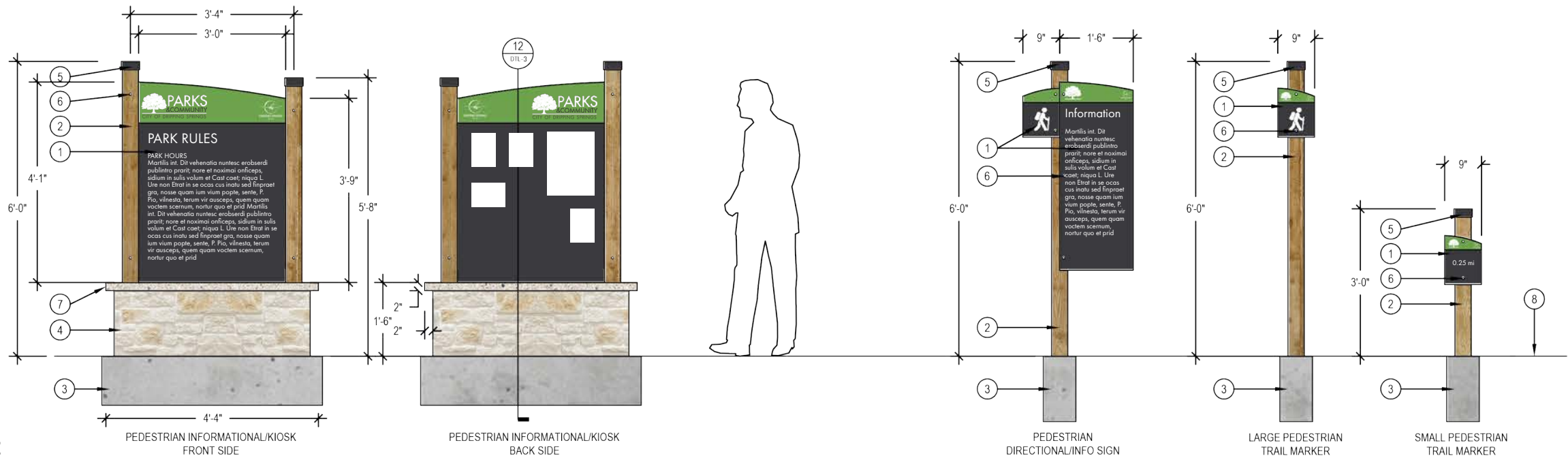
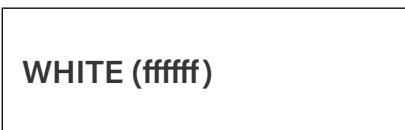
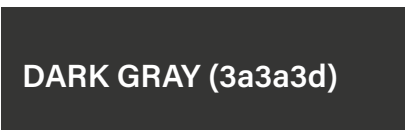
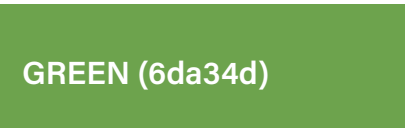
MATERIALS



1 VEHICULAR IDENTIFICATION SIGNAGE

SCALE: 3/8" = 1'-0"

IZONE PANEL COLORS



2 PEDESTRIAN IDENTIFICATION SIGNAGE: FOUNDERS MEMORIAL PARK, VETERANS MEMORIAL PARK, SPORTS & REC PARK, CHARRO RANCH PARK

SCALE: 3/8" = 1'-0"

FONT:

Futura PT: Medium

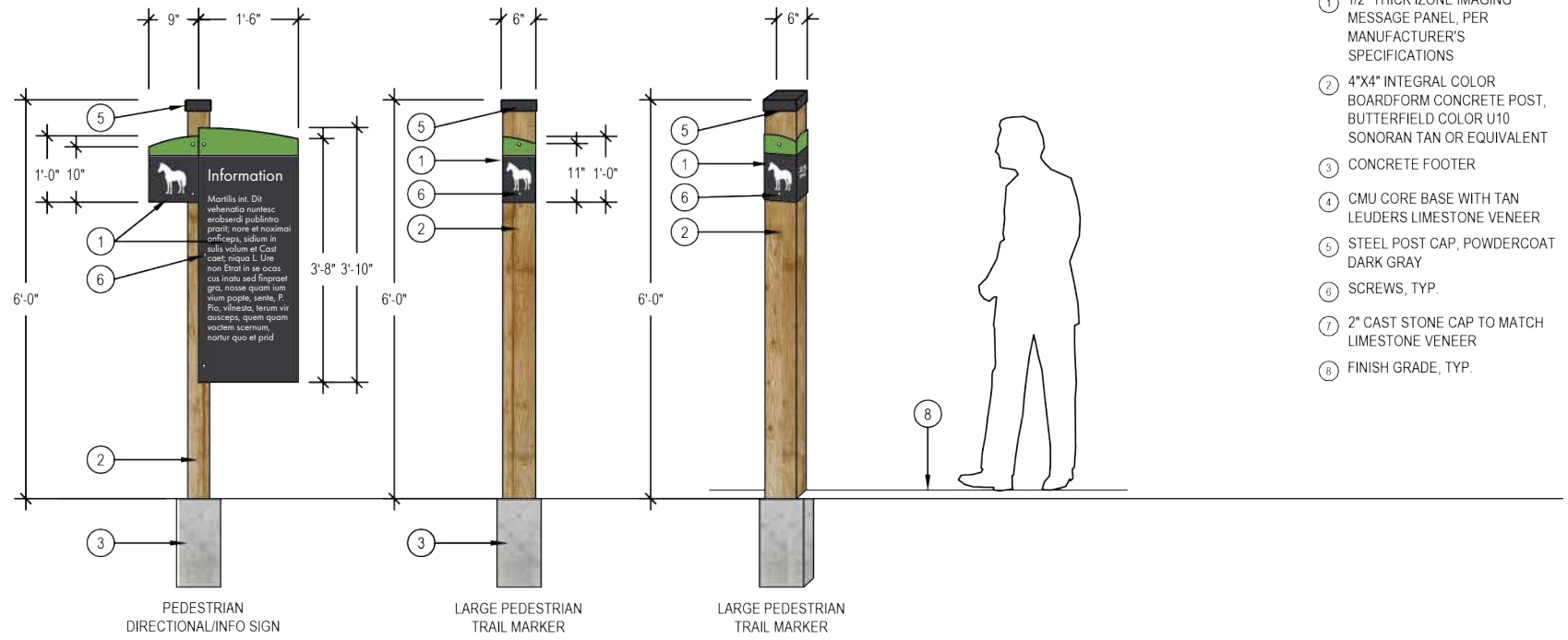
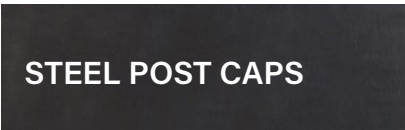
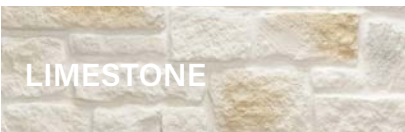
ABCDEFGHIJKLMNOPQRSTUVWXYZ
abcdefghijklmnopqrstuvwxyz
1234567890

- 1 1/2" THICK IZONE IMAGING MESSAGE PANEL, PER MANUFACTURER'S SPECIFICATIONS
- 2 4"x4" INTEGRAL COLOR BOARDFORM CONCRETE POST, BUTTERFIELD COLOR U10 SONORAN TAN OR EQUIVALENT
- 3 CONCRETE FOOTER
- 4 CMU CORE BASE WITH TAN LEUDERS LIMESTONE VENEER
- 5 STEEL POST CAP, POWDERCOAT DARK GRAY
- 6 SCREWS, TYP.
- 7 2" CAST STONE CAP TO MATCH LIMESTONE VENEER
- 8 FINISH GRADE, TYP.

Rustic-Modern Sign Design

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MATERIALS

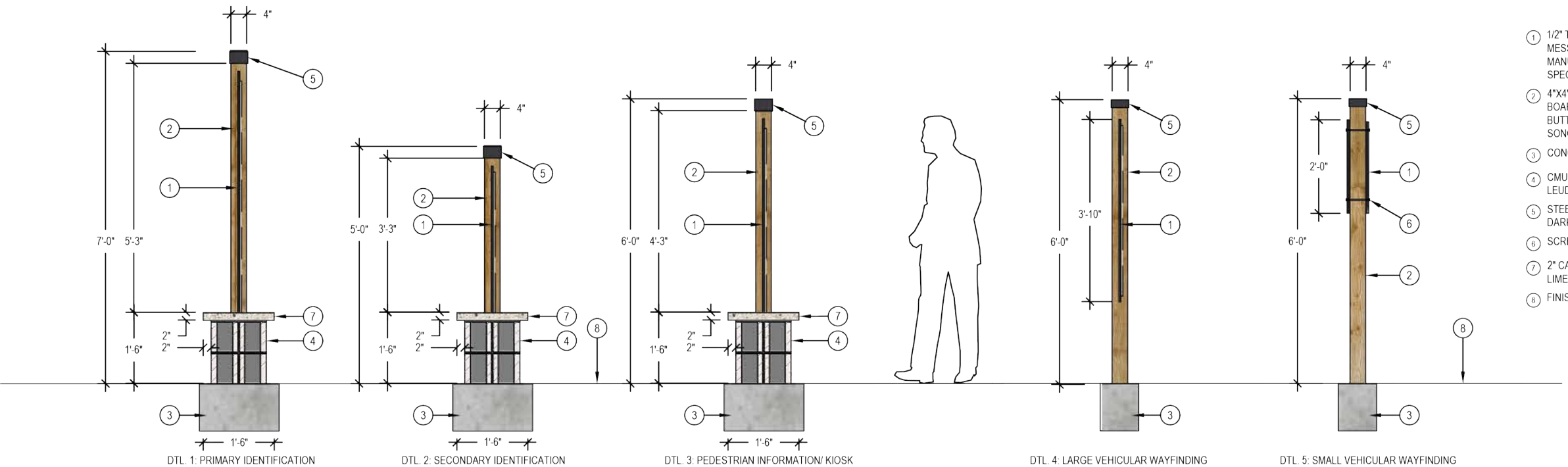
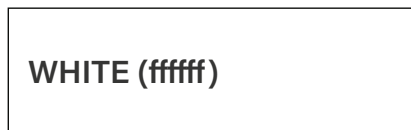
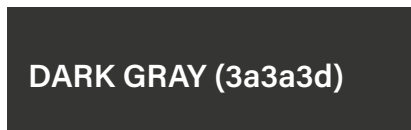
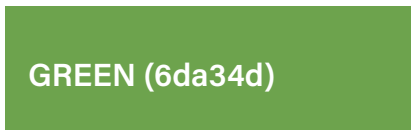


- ① 1/2" THICK IZONE IMAGING MESSAGE PANEL, PER MANUFACTURER'S SPECIFICATIONS
- ② 4"x4" INTEGRAL COLOR BOARDFORM CONCRETE POST, BUTTERFIELD COLOR U10 SONORAN TAN OR EQUIVALENT
- ③ CONCRETE FOOTER
- ④ CMU CORE BASE WITH TAN LEUDERS LIMESTONE VENEER
- ⑤ STEEL POST CAP, POWDERCOAT DARK GRAY
- ⑥ SCREWS, TYP.
- ⑦ 2" CAST STONE CAP TO MATCH LIMESTONE VENEER
- ⑧ FINISH GRADE, TYP.

1 PEDESTRIAN IDENTIFICATION SIGNAGE: RANCH PARK

SCALE: 3/8" = 1'-0"

IZONE PANEL COLORS



- ① 1/2" THICK IZONE IMAGING MESSAGE PANEL, PER MANUFACTURER'S SPECIFICATIONS
- ② 4"x4" INTEGRAL COLOR BOARDFORM CONCRETE POST, BUTTERFIELD COLOR U10 SONORAN TAN OR EQUIVALENT
- ③ CONCRETE FOOTER
- ④ CMU CORE BASE WITH TAN LEUDERS LIMESTONE VENEER
- ⑤ STEEL POST CAP, POWDERCOAT DARK GRAY
- ⑥ SCREWS, TYP.
- ⑦ 2" CAST STONE CAP TO MATCH LIMESTONE VENEER
- ⑧ FINISH GRADE, TYP.

2 WAYFINDING SIGNAGE: SECTION VIEW

SCALE: 3/8" = 1'-0"

FONT:

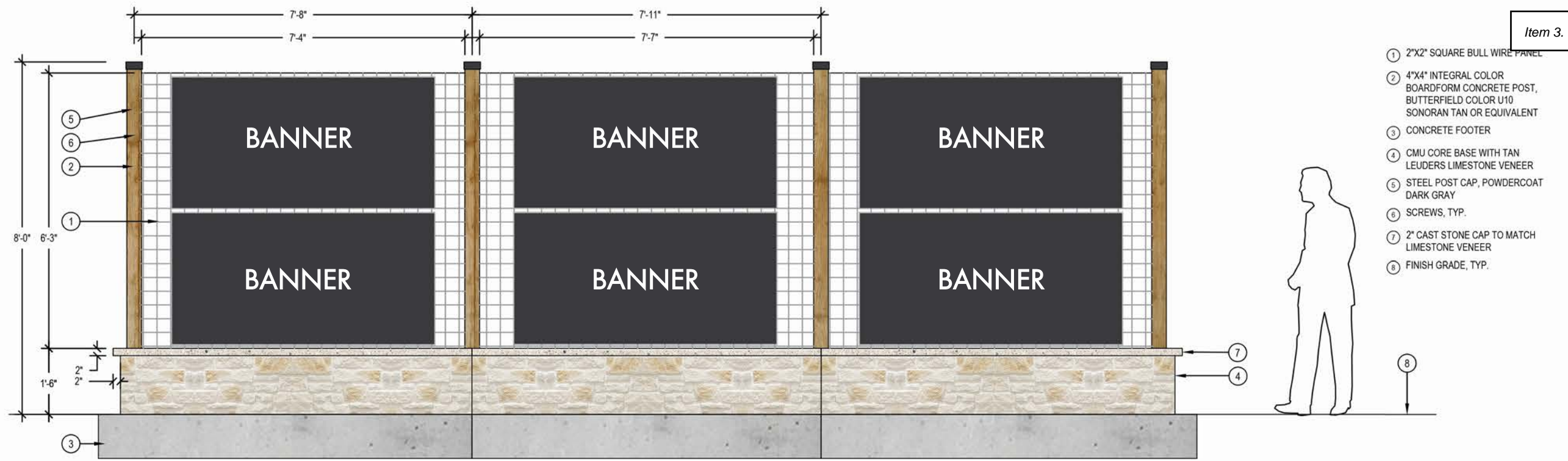
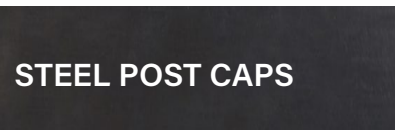
Futura PT: Medium

ABCDEFGHIJKLMNOPQRSTUVWXYZ
 abcdefghijklmnopqrstuvwxyz
 1234567890

Rustic-Modern Sign Design

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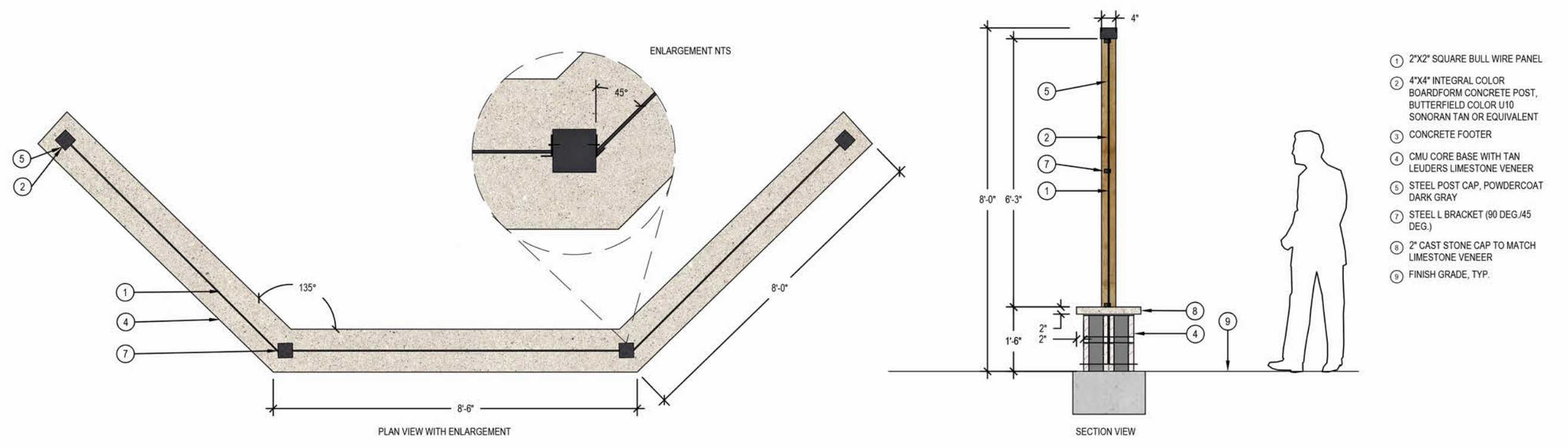
MATERIALS



Item 3.

1 THREE SIDED SIGN STRUCTURE WITH BANNERS

SCALE: 3/8" = 1'-0"



2 THREE SIDED SIGN STRUCTURE WITH BANNERS

SCALE: 3/8" = 1'-0"

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Veterans Memorial Park Specialty Event Sign



- Proposed Vehicular Wayfinding Sign (1)** Item 3.
 - A. Ranch Park Wayfinding
- Existing Signs to Remain (2)**

Dripping Springs Ranch Park - Proposed Signage Locations (Quantity)

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- Proposed Vehicular Monument Sign (2)**
 - A. Primary Identification
 - B. Secondary Identification
- Proposed Vehicular Wayfinding Sign (1)**
 - C. Pool/Pavilion
 - Playground
 - Historical House
 - North/Middle Field
 - South Field
 - Cactus Garden
- Proposed Park Rules/Info Sign (1)**
 - D. Historical House Info/Visit Times
 - Trail Map
- Replacement Park Rules/Info Sign (2)**
 - E. Park Rules
 - Park Info/Events
 - F. Park Rules
- ▲ Proposed Pedestrian Wayfinding Sign (1)**
 - G. Trailhead
 - Cactus Garden
- ▲ Proposed Mile Marker (3)**
- Existing Signs to Remain (3)**
- Existing Sign/Kiosk to be Replaced (1)**

Founders Memorial Park - Proposed Signage Locations (Quantity)

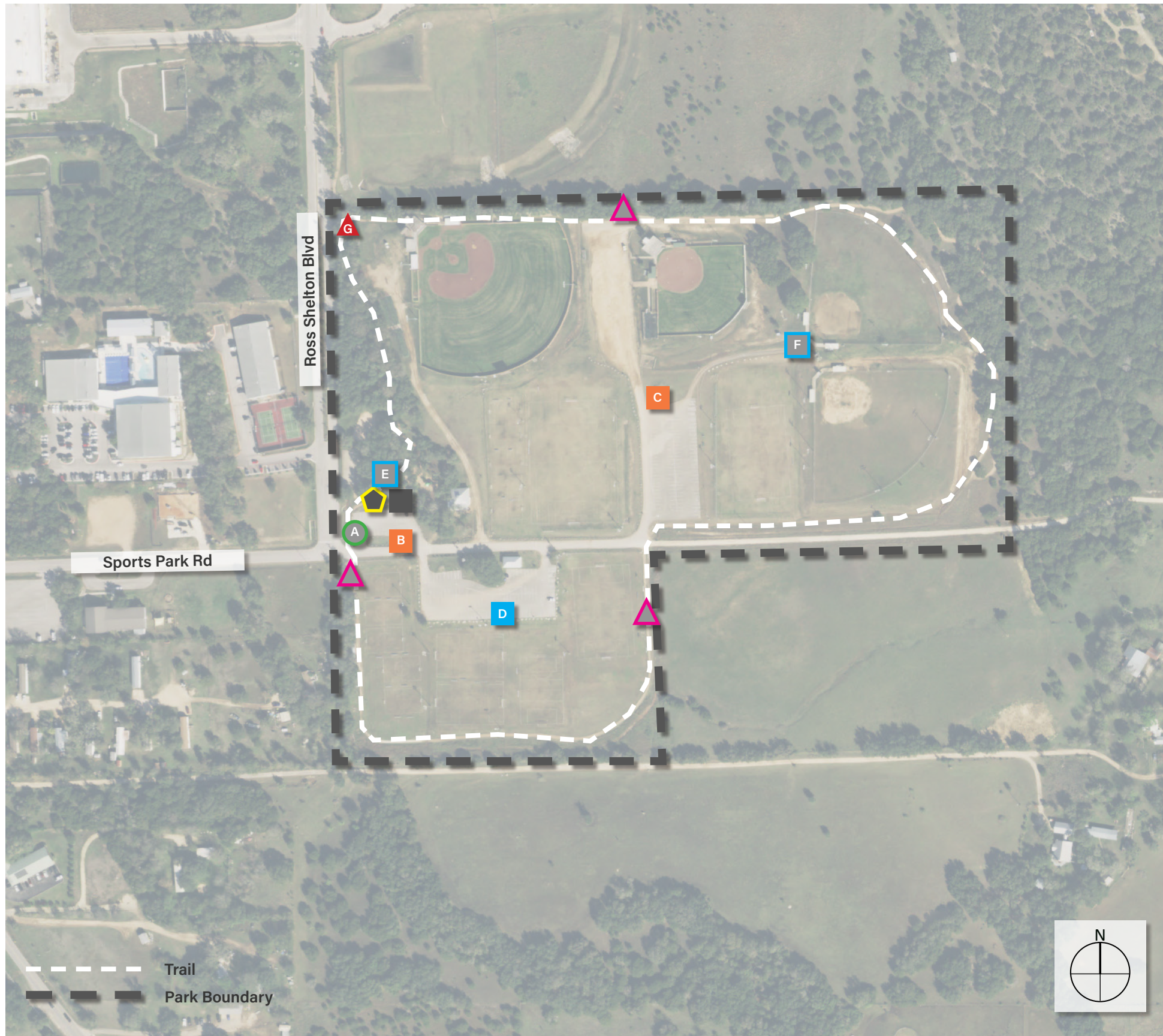
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- ▲ **Proposed Pedestrian Wayfinding Sign (2)** Item 3.
 - A. Veterans Park Wayfinding
- ◆ **3-Sided Sign Structure with Banners (1)**
 - B. City Events & Advertisements
- **Existing Signs to Remain (3)**

Veterans Memorial Park - Proposed Signage Locations (Quantity)

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Replacement Vehicular Monument Sign Item 3.

A. Primary identification

Proposed Vehicular Wayfinding Sign (2)

B. Playground
Basketball/Volleyball Courts
Soccer Fields #1-5
Soccer Fields #6-7
Baseball/Softball Fields

C. Baseball/Softball Fields
Adult Softball Fields #1-2

Proposed Park Rules/Info Sign (1)

D. Park Rules
Soccer Fields Wayfinding

Replacement Park Rules/Info Sign (2)

E. Park Rules
Park Info/Events

F. Park Rules

Proposed Pedestrian Wayfinding Sign (1)

G. BBQ Grills
Concession Stand
Baseball/Softball Fields

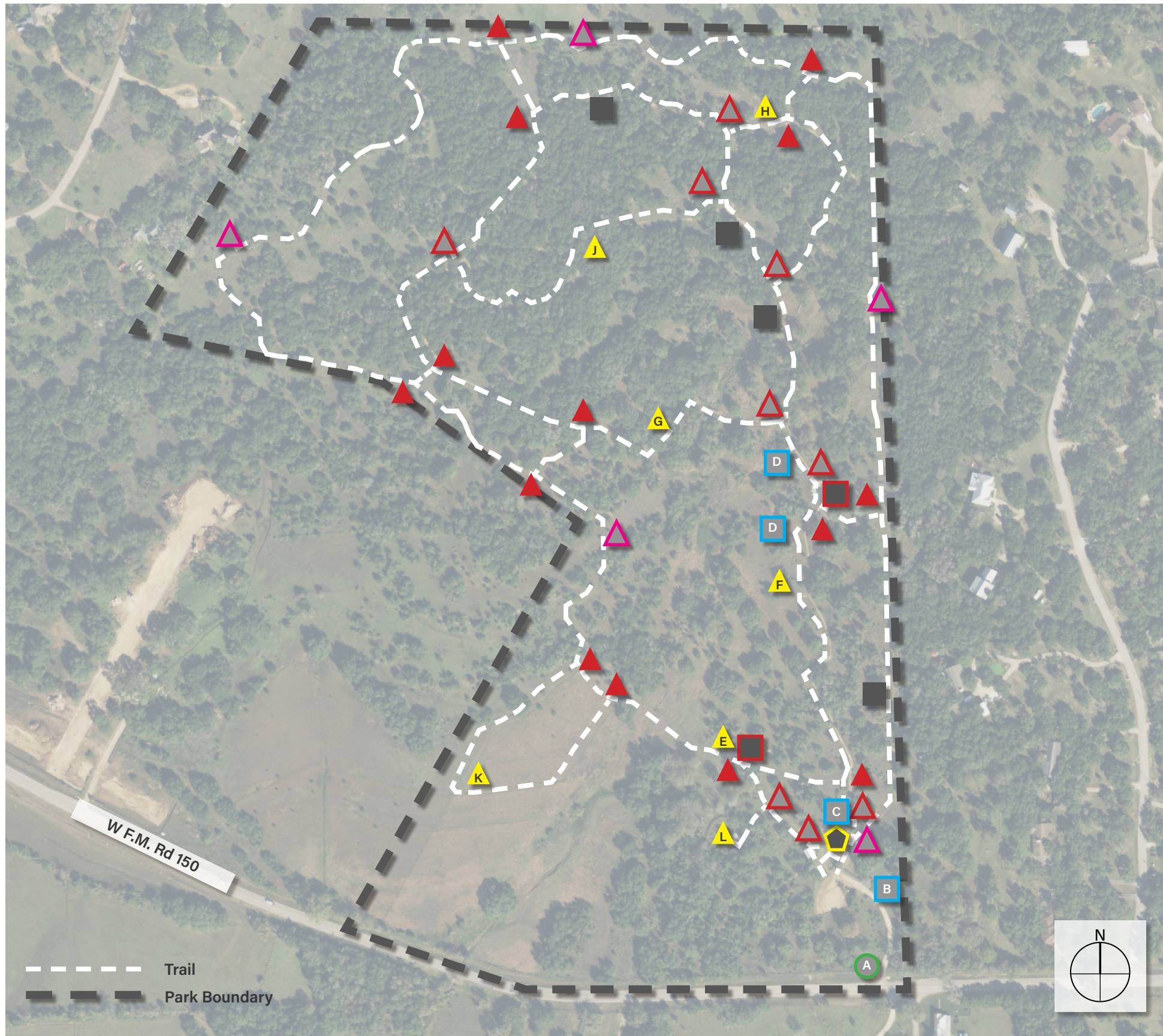
Replacement Mile Marker (3)

Existing Sign to Remain (1)

Existing Sign/Kiosk to be Replaced (1)

Sports & Recreation Park - Proposed Signage Locations (Quantity)

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- Replacement Vehicular Monument Sign** Item 3.
- A. Primary identification
- Replacement Park Rules/Info Sign (4)**
- B. Park Rules & Parking Info
 - C. Park Info/Events
 - D. Solstice Circle Info Sign
- Interpretive Trail Marker (7)**
- E. (Cross Country Trail) Chimney Swift Trail Sign
 - F. (Nature Trail) Grassland Interpretive Trail Sign
 - G. (Nature Trail) Wetland Interpretive Trail Sign
 - H. (Peace Trail) Peace Monument Trail Sign
 - J. (Woodland Trail) Forest Interpretive Trail Sign
 - K. (Prairie Trail) Prairie Interpretive Trail Sign
 - L. (Bird Watching Trail) Bird Watching Trail Sign
- Proposed Pedestrian Wayfinding Sign (14)**
- Ex. Nature Trail
 - Cross Country Trail
- Replacement Pedestrian Wayfinding Sign (9)**
- Ex. Map/Nature Trail
 - Peace/Woodland Trail
- Replacement Mile Marker (5)**
- Existing Signs to Remain (4)**
- Existing Signs to be Removed (2)**
- Existing Sign/Kiosk to be Replaced (1)**

Charro Ranch Park - Proposed Signage Locations (Quantity)

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CHARRO RANCH
ENTRANCE MONUMENT SIGN



CHARRO RANCH
INFO KIOSK



CHARRO RANCH
INFO SIGNS



CHARRO RANCH
SOLSTICE CIRCLE INFO SIGN



CHARRO RANCH
CHIMNEY SWIFT INFO SIGN



CHARRO RANCH
BLACKJACK OAK INFO SIGN



CHARRO RANCH
POST OAK INFO SIGN



CHARRO RANCH
TX PERSIMMON INFO SIGN



CHARRO RANCH
W. CHINABERRY INFO SIGN



CHARRO RANCH
BIRD VIEW TRAIL SIGN



CHARRO RANCH
TRAIL SIGN



CHARRO RANCH
TRAIL SIGN



CHARRO RANCH
TRAIL SIGN



CHARRO RANCH
TRAIL SIGN



CHARRO RANCH
TRAIL SIGN

Appendix: Sign Inventory Photo Array for Reference

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CHARRO RANCH TRAIL SIGN



CHARRO RANCH TRAIL SIGN



CHARRO RANCH MILE MARKER 0.00



CHARRO RANCH MILE MARKER 0.25



CHARRO RANCH MILE MARKER 0.50



CHARRO RANCH MILE MARKER 0.75



CHARRO RANCH MILE MARKER 1.00



SPORTS & REC. PARK ENTRANCE MONUMENT SIGN



SPORTS & REC. PARK INFO KIOSK



SPORTS & REC. PARK INFO SIGN



SPORTS & REC. PARK INFO MONUMENT (TO REMAIN)



SPORTS & REC. PARK MILE MARKER 0.00



SPORTS & REC. PARK MILE MARKER 0.25



SPORTS & REC. PARK MILE MARKER 0.25



VETERANS PARK ENTRANCE MONUMENT SIGN

Appendix: Sign Inventory Photo Array for Reference

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VETERANS PARK
INFO SIGN (TO REMAIN)



VETERANS PARK
INFO SIGN (TO REMAIN)



VETERANS PARK
INFO SIGN (TO REMAIN)



FOUNDERS PARK ENTRANCE
MONUMENT SIGN (TO REMAIN)



FOUNDERS PARK
INFO KIOSK



FOUNDERS PARK
INFO SIGN



FOUNDERS PARK
INFO MONUMENT (TO REMAIN)



FOUNDERS PARK
INFO MONUMENT (TO REMAIN)



RANCH PARK ENTRANCE
MONUMENT SIGN (TO REMAIN)



RANCH PARK
TRAIL SIGN

Appendix: Sign Inventory Photo Array for Reference

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STAFF REPORT
City of Dripping Springs
PO Box 384
511 Mercer Street
Dripping Springs, TX 78620

Submitted By: Laura Mueller, City Attorney

PRC Meeting Date: December 6, 2021

Agenda Item Wording: **Discuss and consider Appointment(s) to City Development Agreement Working Group(s).**

Agenda Item Requestor: Planning Department

Summary/Background: The Development Agreement Working Group is looking for commission members to be on the DAWG. Last month two interim members were chosen but these meetings will start to be scheduled so we are looking for members of the DAWG. We have two active projects: Village Grove and New Growth. A third one has been filed, but likely won't start DAWG meetings until 2022.

Commission Recommendations: Interim members

Recommended PRC Actions: Appoint 2 members to DAWG.

Attachments: DAWG presentation.

Next Steps/Schedule: DAWG meetings will likely start in December.



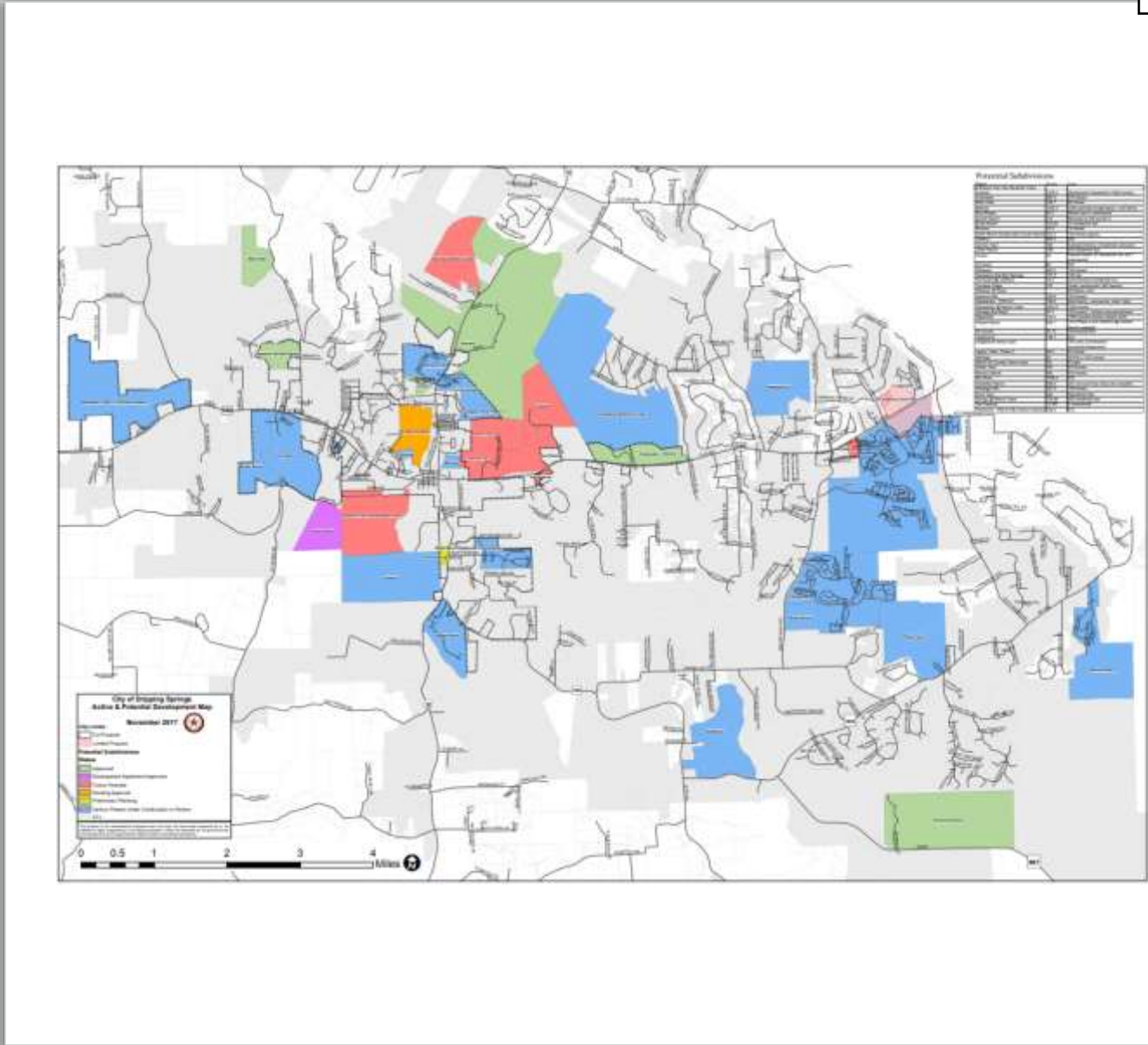
DRIPPING SPRINGS
Texas

Development Agreement Working Group

Laura Mueller, City Attorney

MAJOR PLANNING PROJECTS PROCESS

- Planning schedules pre-application meetings with applicant.
- Applicant applies for Development Agreement (ETJ) or Planned Development District or other zoning (In City).
- Staff reviews project.
- Staff schedules DAWG meetings.
- Drafts sent to DAWG.
- DAWG meets with staff and applicant (2 or more meetings).
- After drafts are finalized projects are taken to: (1) Parks Commission; (2) Transportation Committee; (3) Planning and Zoning Commission; and (4) City Council for approval.
- Utilities negotiated separately.



Development Agreement Working Group

- City Council
- Planning and Zoning Commission
- Transportation Committee
- Parks Commission
- City Staff:
 - Planning Staff
 - City Administration
 - City Engineer
 - Transportation Engineer
 - Parks & Community Services Director
 - Parks Consultant
 - Public Works Director

The screenshot shows a calendar interface for November 2021. At the top right, it says "November 2021" with "Prev" and "Next" buttons. Below this, there are filter options: "Filter by Type:" with a dropdown menu set to "- Any -", and "Department/Board/Committee:" with a dropdown menu set to "Department/Board Home Page" and an "Apply" button. The calendar grid shows events for each day of the month. Key events include:

Sun	Mon	Tue	Wed	Thu	Fri	Sat
31	1: Parks & Recreation Commission Meeting 8:00am	2: City Council & Board Of Adjustment Meeting 8:00am	3: Drilling Springs Ranch Park Board Meeting 12:00pm Drilling Springs Ranch Park Board Meeting 12:00pm	4: Historic Preservation Commission Meeting 4:00pm	5	6: FALL SWEEP - Keep Drip Beautiful 8:00am to 12:00pm
7	8: TRC No. 1 & No. 2 Board Meeting 4:00pm Founders Day Commission Meeting 8:30am	9: Planning & Zoning Commission Meeting 6:30am	10: Unity Commission Meeting 4:00pm	11: City Hall Closure - Veterans Day	12	13
14	15: Transportation Committee Meeting 7:30pm	16: City Council Meeting 8:00am	17: Economic Development Committee Meeting 4:00pm	18: Farmers Market Association Board Meeting 10:00am Emergency Management Commission Meeting 10:00am	19	20
21	22: Planning & Zoning Commission Meeting 6:30am	23	24	25: City Hall Closure - Thanksgiving	26	27
28	29	30	1	2	3	4

ACTION AND SCHEDULE

November 2021 « Prev Next »

Filter by Type: - Any - Department/Board/Committee: Department/Board Home Page About Apply

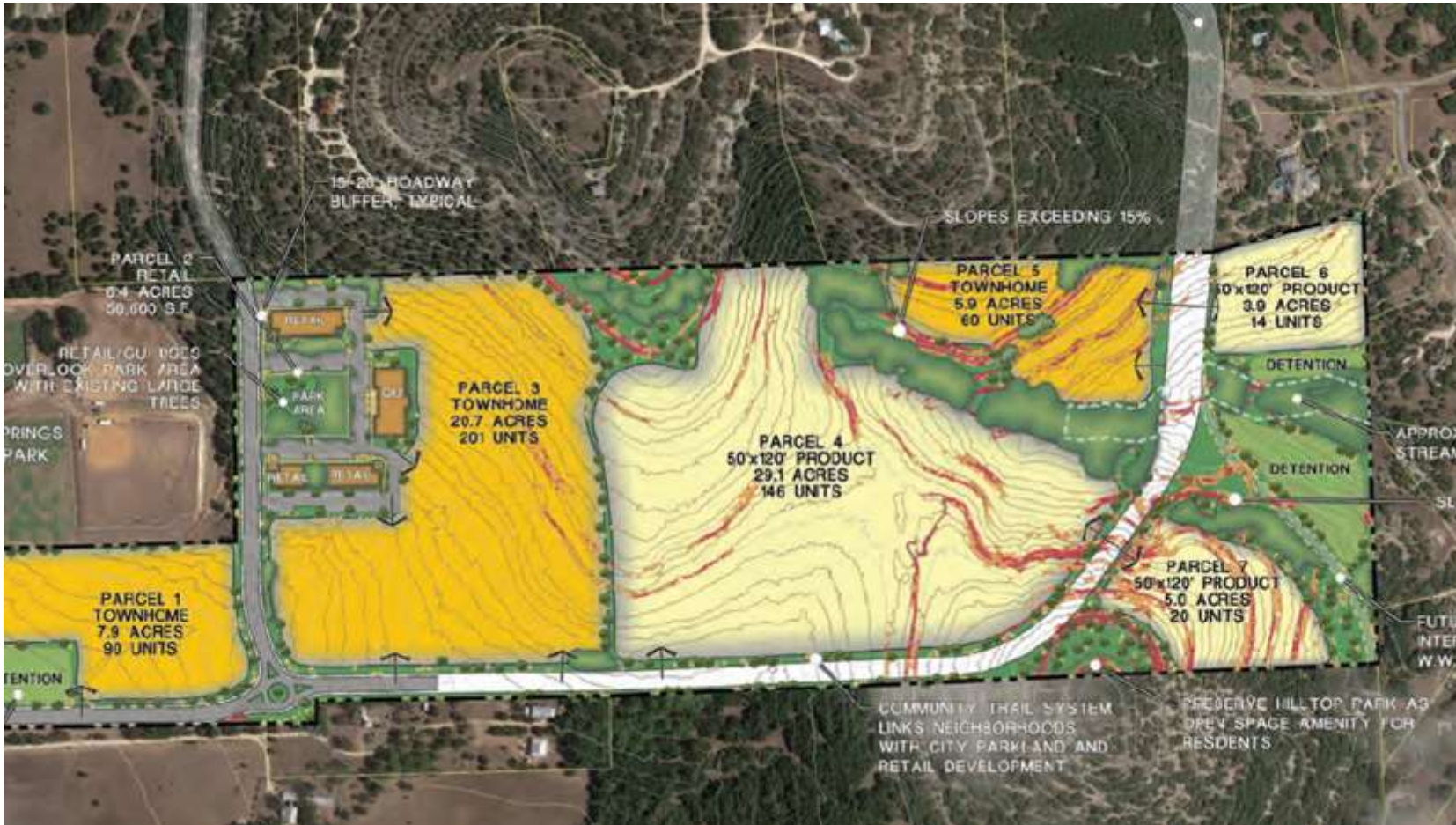
Sun	Mon	Tue	Wed	Thu	Fri	Sat
31	1 Parks & Recreation Commission Meeting 6:00pm	2 City Council & Board Of Adjustment Meeting 6:00pm	3 Dripping Springs Ranch Park Board Meeting 12:00pm Dripping Springs Ranch Park Board Meeting 12:00pm	4 Historic Preservation Commission Meeting 4:00pm	5	6 FALL SWEEP - Keep Drip Beautiful 9:00am to 12:00pm
7	8 TIRZ No. 1 & No. 2 Board Meeting 4:00pm Founders Day Commission Meeting 6:30pm	9 Planning & Zoning Commission Meeting 6:30pm	10 Utility Commission Meeting 4:00pm	11 City Hall Closure - Veterans Day	12	13
14	15 Transportation Committee Meeting 3:30pm	16 City Council Meeting 6:00pm	17 Economic Development Committee Meeting 4:00pm	18 Farmers Market Association Board Meeting 10:00am Emergency Management Commission Meeting 12:00pm	19	20
21	22	23 Planning & Zoning Commission Meeting 6:30pm	24	25 City Hall Closure - Thanksgiving	26	27
28	29	30	1	2	3	4

© 2021

- Appoint 1-2 members to the DAWG
- 2 projects will start once their Applications are filed
- Average 2 meetings a month
- 1.5 – 2 hours per meeting

Village Grove

Annexed and MUD approved



- 531 units
- 351 single family townhome units
- 180 single family lots
- 6.4 acres GUI/Retail
- Already preliminary approval from Parks

Parks

- Trails throughout development
- Park Development Fee Paid in Full
- 2 Planned Public Parks

Proposed Plan Approved by Parks Committee

Will be reviewed again at Planned Development District process

PARKLAND SUMMARY			
Residential	531 units	Area	Calculation
Required Parkland Area:		23.09 acres	1 AC / 23 DU
Parkland Credit Summary		Area	Dedication
Public Parkland			
Public Park	2.60 acres	100% credit	2.60 acres
Public Open Space	16.12 acres	100% credit	16.12 acres
Amenity Pond	2.84 acres	100% credit	2.84 acres
Total Public Parkland Dedicated:	21.56 acres		21.56 acres
Private Parkland			
Private Parkland	7.06 acres	100% credit	5.77 acres*
Private Open Space	1.23 acres	0% credit	0.00 acres
Non-Amenity Pond	0.49 acres	0% credit	0.00 acres
Total Private Parkland :	9.55 acres		5.77 acres*
Total Private & Public Parkland Credits:			27.33 acres
Required Parkland Dedication:			23.09 acres
Delta:			4.24 acres
Parkland Development Fee			
	Units	Calculation	Total Fee
Total Required Fee	531	\$648 / DU	\$344,068
Offroad Trails	11,038 ft		
Roadside Concrete Trails	6,360 ft		

*Private Parks can count up to 25% of total required parkland acreage.



New Growth Memorandum of Understanding



- 240 units
- 5.8 acres commercial
- Single Family Attached and Detached Residential Units



DRIPPING SPRINGS
Texas

QUESTIONS?





STAFF REPORT
City of Dripping Springs
 PO Box 384
 511 Mercer Street
 Dripping Springs, TX 78602

Submitted By: Kelly Schmidt, Parks & Community Services Director

Parks & Recreation Commission Meeting Date: December 6, 2021

Agenda Item Wording: Discuss and consider recommendation regarding a Letter of Support related to the City's Hays County Master Naturalist Firefly Project Grant Funding application and for costs associated with upgrading Charro Ranch Park's native plant demonstration garden.

Agenda Item Requestor: Sue Harding, Hays County Master Naturalist – Former Charro Ranch Park Lead

Summary/Background: The master naturalists of Hays County would like to request a 'Letter of Support' for an upgrade to the native plant demonstration garden at Charro Ranch Park. We will be submitting a grant application to the master naturalists 'Firefly Project' for \$1500.00. Attached you will find four documents that will accompany the grant application.

The upgrade is needed as part of the educational mission of the park to give citizens a clear vision of how native and well adapted plants can provide value to wildlife, as well as ornamental value to properties, all the while using low to very low water, once established. All the plants will be native or well adapted to the Texas Hill Country (Edwards Plateau) ecosystem.

The labor to install the plan will be done by the master naturalists on their normal monthly workday over several months in the spring, 2022. The rainwater collection tank (currently full) will be the source of water that we will use for the initial planting and subsequent weekly to monthly watering's. If and/or the 2500 gallons is used up located in the tank, and it is not replenished enough by rainwater, the grant would cover the cost of one delivery of 2000 gallons of bulk water.

Once the plants are established within 1 1/2 years, watering can and will be scaled back appropriately to seasonal rainfall. General maintenance of the plants will be done as part of the regular monthly workdays.

Staff Recommendation: Recommend approval.

- Attachments:**
- 1) Project Grant Application - word doc
 - 2) Line Item Budget Summary - PDF
 - 3) Plant Schedule and Costs from two wholesale nurseries - PDF
 - 4) Graphic Plan of the Garden Upgrade, scale of 1/16" = 1' -0" - PDF

Next Steps/Schedule: Place on City Council December 7 as a Consent agenda item.

LINE ITEM BUDGET SUMMARY								
UPGRADE TO NATIVE PLANT DEMO GARDEN								
CHARRO RANCH PARK, DRIPPING SPRINGS, TX								
							NOTES	
PLANTS					\$ 815.55		SEE PLANT SCHEDULE WITH COST ESTIMATES FROM NATIVE TEXAS NURSERY	
DELIVERY OF PLANTS					\$ 150.00		FROM NATIVE TEXAS NURSERY 16019 MILO RD, AUSTIN, TX (NEAR THE AIRPORT)	
GARDEN ID TAGS & STAKES					\$ 382.40		FROM ETSY ONLINE GARDENTAGSTIC 2" X 3.5" ALUMINUM TAG & 9.5" STAKE \$11.95 PER TAG X 32 TAGS	
WATER DELIVERY FOR STORAGE TANK					\$ 150.00		H2O2U BULK WATER DELIVERY, DRIPPING SPRINGS	
GRAND TOTAL:					\$1,497.95			

Project Grant Application

Applicant Name: Sue Harding, phone: 712-253-8222, email: svrharding@gmail.com

Project #/Name: 1010 Charro Ranch Park

Describe the activities and key purpose of the project as it is today:

The key purpose of the Master Naturalist's involvement in Charro Ranch Park is to help restore, educate and promote a natural Hill Country experience for people of Dripping Springs and Hays County. To that end, one of the activities we do on our monthly workday is to help maintain and occasionally add to a native plant demonstration garden. The demo garden is located in the critical entry area of the park where people pass through to access running and walking trails, visit the bird blind, or access picnic areas.

Other activities covered in our monthly workdays are weeding and mulching trails, keeping invasive species in check, regularly thinning juniper thickets, filling the bird feeders and maintaining the water guzzler for the birds, participating in bird counts and bio blitzes, using brush to prevent cut-through paths throughout the park, and general trail upkeep.

How many volunteer hours were credited to the project in last 12 months? 284.50 hours, Jan-Nov

On average, how many MN volunteers work on your project in a given year? 21 volunteers this year

On average, how many non-MN volunteers work on your project in a given year? 7 volunteers (3 yr. avg.)

Describe how you would use a Grant to enhance/expand your Project:

Since educating the general public is part of our mission, we feel the native plant demo garden needs a significant upgrade in the following ways:

- 1) expand the number of species from the current 18 to 32 (adding 14 new species)
- 2) place plant ID tags at all 32 species
- 3) create a new brochure, placed in the information kiosk, that will give a short summary of the plants in the demonstration garden, and will highlight:
 - a. Plants that are beneficial to pollinators (hummingbirds, butterflies, bees)
 - b. That all species are native to the Hill Country or well adapted and thrive with low water
 - c. Not only the wildlife value but also the ornamental value for homeowners

The new design of the demo garden (see attached) would consolidate areas of native plants within clearly designated rock lined areas thereby making it easier for contract landscaping crews to mow around the native plants.

Amount requested: \$1500.00 (see Line-Item Budget Summary and Plant Schedule with Costs from 2 wholesale nurseries)

Timeline for Completion: MN workdays February, 2022 through May, 2022

PLANT SCHEDULE - UPGRADE TO NATIVE PLANT DEMONSTRATION GARDEN, CHARRO RANCH PARK, DRIPPING SPRINGS, TX							
Quantity	Botanical Name	Common Name	Size	Cost - NativeTXNurs.	Extension	Cost - LeafLdscp	Extension
TREES							
1	<i>Cotinus obovatus</i>	AMERICAN SMOKE TREE	5-7 GAL	5 gal 16.50	\$ 16.50	6-7 gal 80.00	\$ 80.00
1	<i>Chloopsis linearis 'Bubba'</i>	DESERT WILLOW	5-7 GAL	5 gal 15.50; 20 gal 110.00	\$ 15.50	3-5 gal 24.00	\$ 24.00
1	<i>Quercus laceyi</i>	LACEY OAK	5-7 GAL	30 gal 165.00	\$ 165.00	5 gal 28.00	\$ 28.00
SHRUBS							
7	<i>Dalea frutescens</i>	BLACK DALEA	3-5 GAL	1 gal 4.00	\$ 28.00	? None?	
5	<i>Leucophyllum frutescens</i>	CENIZO	3-5 GAL	5 gal 12.75	\$ 63.75	SanJose 3-5gal 24.00	\$ 120.00
8	<i>Anisacanthus quadrifidus</i>	FLAME ACANTHUS	3-5 GAL	2 gal 7.15	\$ 57.20	3 gal 17.60	\$ 140.80
8	<i>Malaviscus drummondii</i>	TURK'S CAP	3-5 GAL	2 gal 7.15	\$ 57.20	3-5 gal 22.40	\$ 179.20
6	<i>Ageratina havanensis</i>	WHITE MISTFLOWERT	3-5 GAL	2 gal 7.15	\$ 42.90	3 gal 17.60	\$ 105.60
PERENNIALS							
2	<i>Chromolaena odorata</i>	BLUE MISTFLOWER	1 GAL	Gregg's 1 gal 3.50	\$ 7.00	1 gal 6.40	\$ 12.80
5	<i>Asclepias tuberosa</i>	BUTTERFLY WEED	1 GAL	do not grow	\$ -	1 gal 6.40	\$ 32.00
1 FLAT	<i>Tetranneuris scaposa</i>	FOUR NERVE DAISY	4"	20 count 25.00	\$ 25.00	1 gal 7.20 18 ct.	\$ 129.60
2 FLATS	<i>Calyptocarpus vialis</i>	HORSEHERB	4"	20 count 23.00	\$ 46.00	20 count 31.00	\$ 62.00
7	<i>Salvia farinacea</i>	MEALY BLUE SAGE	1 GAL	1 gal 3.50	\$ 24.50	1 gal 6.40	\$ 44.80
18	<i>Glandularia bipinnatifida</i>	PRAIRIE VERBENA	1 GAL	1 gal 3.75	\$ 67.50	1 gal 8.00	\$ 144.00
5	<i>Wedelia texana</i>	ZEXMENIA	1 GAL	1 gal 3.50	\$ 17.50	1 gal 6.40	\$ 32.00
GRASSES							
2	<i>Schizachyrium scoparium</i>	LITTLE BLUESTEM	1 GAL	1 gal 3.50	\$ 7.00	1 gal 6.40	\$ 12.80
8	<i>Nassella tenuissima</i>	MEXICAN FEATHERGRASS	1 GAL	1 gal 3.50	\$ 28.00	1 gal 7.20	\$ 57.60
5	<i>Bouteloua curtipendula</i>	SIDE OATS GRAMA	1 GAL	1 gal 3.75	\$ 18.75	1 gal 6.40	\$ 32.00
2	<i>Sorghastrum nutans</i>	YELLOW INDIANGRASS	1 GAL	do not grow	\$ -	hard to find; 1 gal 6.40	\$ 12.80
SUCCULENTS							
4	<i>Nolina texana</i>	BEAR GRASS	1 GAL	no; N. lindheimeri 5 gal 15.00	\$ 60.00	1 gal 6" 12.00	\$ 48.00
3	<i>Hesperaloe parviflora</i>	RED YUCCA	3-5 GAL	5 gal 12.75	\$ 38.25	5 gal 28.00	\$ 86.40
2	<i>Dasyilirion texaum</i>	TEXAS SOTOL	3 GAL	5 gal 15.00	\$ 30.00	3-5 gal 28.00	\$ 56.00
PLANT TOTALS					\$ 815.55		\$1,440.40

PARKS

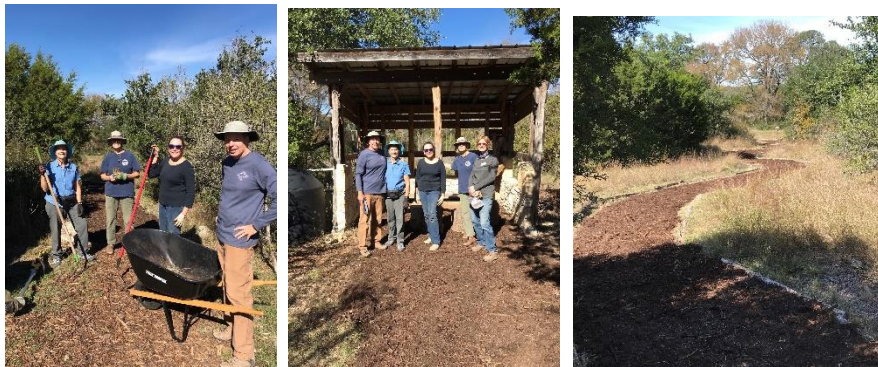
CHARRO RANCH PARK – Submitted by Sue Harding, Lead Volunteer

Saturday, November 14, 2021, five master naturalist volunteers worked three hours loading many wheelbarrows-full of mulch, transporting, and spreading it on the trail leading to the bird blind, and spreading mulch at the bird blind (see photos). We also blocked unofficial cut-thru trails (made unwittingly by a landscape mowing crew) with fallen juniper branches.

The bird feeders were re-stocked at the bird blind and a few critical plants were watered at the native plant demo garden.

Note: the water pressure from the water storage tank was very low and the battery charge indicator showed “LOW” despite many sunny days which the solar panel should have had ample time to fully charge the batteries. Once again, this points to problem with either the batteries or the solar panel. I believe the batteries were replaced within the last year. The solar panel should probably be replaced. I don't believe it has ever been checked out or serviced since it was originally installed in 2008 (?).

Photos show master naturalists Mike Meves, Becky Reynolds, Irene Bondi, and Dick McBride; behind the camera is Dick Barham.



DRIPPING SPRINGS RANCH PARK – Submitted by Emily Nelson

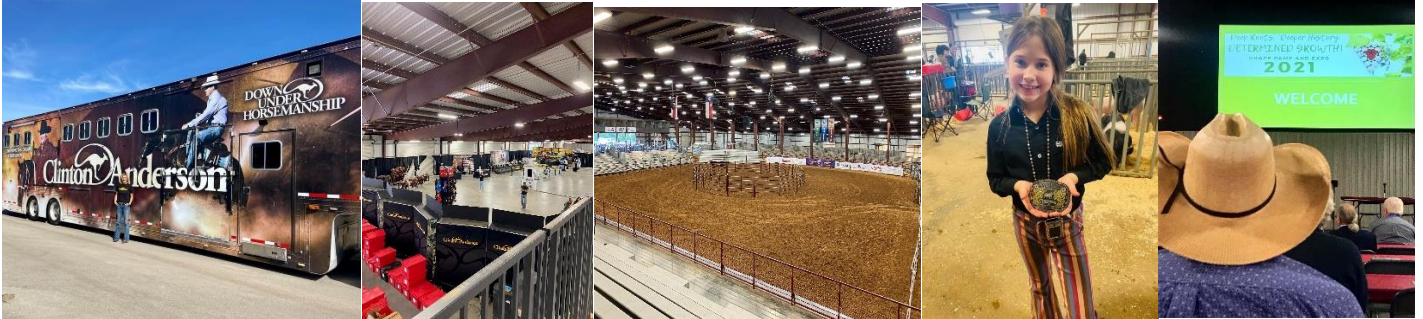


Such an amazing month at the Ranch Park! We hosted our first Texas Wine Grape Growers Grape Camp Trade Show, and our highest attended event, Clinton Anderson's Down Under Tour. Grape Camp really enjoyed our facility and has already booked dates to return next year. Clinton Anderson had over 1000 people attend. The attendees spanned over 25 different states and an international attendee for a weekend event. There were numerous compliments on the facility and staff. In addition to Grape Camp and Clinton Anderson, DSRP hosted 2 banquets, a dog show, and the livestock show, Fall Classic. Staff have not stopped turning spaces and prepping for incoming events.

We are still down a Full Time Ranch Hand and a Part Time Facility Specialist. Hiring has proven very difficult. We renamed the Ranch Hand position to Maintenance Worker to see if we can draw a wider pool of applicants. Applicants have been

taking higher paying positions over ours. We just opened our Part Time Customer Service positions. Hopefully, we can fill all our positions soon.

The Ranch Park Manager has been meeting with the Maintenance Director to create a long-range plan for facility maintenance. Hopefully, this will really help us during the yearly budget planning.



FOUNDERS MEMORIAL PARK

Nothing to report.

RATHGEBER NATURAL RESOURCE PARK

Nothing to report.

PROGRAMS & AQUATICS – *Submitted by Mack Rusick*



This month has been busy working on winter projects. We have just finished up contracts for our improvement projects at the pool including our custom thermal blankets, finishing the cool decking around the pool deck, and a new filtration system. Through some research and good connections, we have been able to keep these improvement projects under budget for now. This has been a particular success because of the supply delays and inflated supply costs. Now we just must wait and see if we can get these projects wrapped up before the season starts or if we must wait until the fall.

We have been chipping away at plans for camp next year and are excited to offer some great activities. Each week campers will get to go to Founders Park to swim at the pool. We were able to partner with a local shuttle company to provide daily transportation for us at a discounted rate! Additionally, we are excited to offer archery each week at camp. We will be certifying some of our counselors as archery instructors through an educational program offered by TPWD. We are excited to provide some of these new activities at camp this year.

We met with volunteers from the adult softball program including Coach Waits who ran the program as a volunteer for over 40 years. They had some great insight on how the program has been run in the past and potential challenges that we may face moving forward. The fields are loved and used well by the players but are sadly in disrepair. Lack of equipment, funding, and care has taken a toll on the fields, and we are hoping to bring

that back to life. We are faced with some major challenges moving forward but we are hopeful that the players will step up to help keep Coach Waits legacy going.

COMMUNITY SERVICES

EVENTS

UPCOMMING EVENTS

- December 3 ELF the movie at Stephenson Bldg Field
- December 4 Christmas on Mercer
- April 22-24 Founders Day Festival
- May 7 Festival of Flight –
World Migratory Bird Day

COMMUNITY INITIATIVES

Nothing to report.

COMMUNITY SERVICE PERMITS + PARK RENTALS + CO-SPONSORSHIPS

Permits & Rentals	Qty
Co-Sponsorship Requests	4
Commerical Activity in Park Permits	4
Filming Permits	0
Itinerant Vendor Permits	10
Park Rentals	3
Pavilion Rentals	8
Pool Rentals	0
Triangle Banner Displays	10

FARMERS MARKET – Submitted by Charlie Reed, Farmers Market Manager



The month was full of ups and downs weather-wise, starting out with a heavy rain event that kept vendors and customers away, then leading to two markets with high wind conditions. The time change shortened the market's hours as

well, leading to an earlier closing time as the market explores options for parking lot lights.

Despite these conditions, vendors reported their highest average sales of the year, averaging \$535+ each per market, an increase of more than \$200 since we started counting in July. The number of vendors at each market hovered near capacity – and with vendors reporting high averages, the market saw its highest average sales per week of the year, setting a yearly high on November 10.

Date	Vendors	Customers	Music
11/03/21	8	n/a	n/a (rain)
11/10/21	45	550	Jerry River
11/17/21	45	450	Bob Slaughter
11/24/21	36	425	Jerry Kirk

Totals and Averages by Month

	July	August	September	October	November
# Markets	4	4	5	4	3
Vendors	161	148	191	165	126
Vendors Reporting	159	148	190	165	124
Total Sales	\$52,387	\$51,519	\$73,933	\$76,769	\$59,596
Avg. per Market	\$13,097	\$12,880	\$14,787	\$19,192	\$19,865
Average per Vendor	\$329.48	\$348.10	\$389.12	\$465.27	\$535.09
Customers	2107	1634	2187	2250	1425
Per Market	527	409	437	563	475
Sales per Customer	\$24.86	\$31.53	\$33.81	\$28.08	\$41.82